

# HTC ELIGIBILITY/CERTIFICATION FORMS SUMMARY

Below is a list of tax credit eligibility and/or certification forms. Forms identified as "restrictive" are MHC generated forms that may NOT be altered and/or modified without written prior consent from the Corporation. Elective forms are sample forms. An alternate version of these forms may be used in so long as the same questions on the elective forms are on the alternate form. All applicable forms should be utilized as it applies to each household's situation and maintained in each household's file.

	FORM	LAST REVISED	RESTRICTIVE	ELECTIVE
1	Affidavit of Marital Status	4/1/2022		X
2	Affidavit of Student Financial Assistance <small>Rev. 09/2024</small>	9/9/2024	X	
3	Certification of Tip Income	12/1/2016		X
4	Certification of Zero Income	9/1/2000		X
5	Child Support Affidavit	5/1/2023	X	
6	Clarification Memo	1/1/2011		X
7	Demographic Profile Reporting Form	10/1/2015		X
8	Documentation of Telephone Verification	12/1/2008		X
9	Documentation of Unit Transfer	2/1/2011	X	
10	Eligibility Application	3/1/2022		X
11	Employment Verification	3/1/2017	X	
12	Initial Lease Agreement <i>(sample not provided)</i>			X
13	Live-in Aide Housing Agreement	1/1/2004	X	
14	Live-in Aide/ Disability Verification	2/1/2010	X	
15	Non-Custodial Child Residency Affidavit	3/1/2019	X	
16	Non-Employment Affidavit	3/1/2022	X	
17	Notification/ Election of Optional Services	12/1/2008	X	
18	Picture I.D. and/or Birth Certificate, Social Security Cards <i>(sample not provided)</i>		X	
19	ORA Lease Addendum	6/1/2017		X
20	Self-Certification of Unborn Child/Adoption/Custody	1/1/2004		X
21	Self-Employment Affidavit	3/1/2018	X	
22	Student and Rent Declaration <small>Rev. 04/2024</small>	4/4/2024	X	
23	Student Status Verification <small>Rev. 09/2024</small>	9/9/2024	X	
24	Student Self-Certification <small>Rev. 09/2024</small>	9/9/2024	X	
25	Tenant Income Certification Form (MHC) <small>Rev. 04/2024</small>	4/1/2024	X	
26	Tenant Release and Consent Form <small>Rev. 07/2024</small>	7/26/2024		X
27	Under \$50k Asset Self-Certification <small>Rev. 08/2025</small>	8/1/2025	X	
28	Verification of Public Assistance	4/1/2010		X
29	Verification of Regular Contribution	2/1/2011		X